

## Health Insurance Open Enrollment Period for Active Employees

The open enrollment period for making changes in coverage (i.e., from Single to Family, enrolling in the plan, dropping coverage) is designated as August 1 through September 15. Employees with qualifying events receive a new 30-day window to make changes. A qualifying event is marriage, birth or adoption.

If you initially decline coverage for yourself or your dependents because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing towards your or your dependents coverage). However, you must request enrollment within 30 days after your or your dependent's other coverage ends (or after the employer stops contributing toward the other coverage).